

To Whom It May Concern

28<sup>th</sup> February 2022

**Policyholder:** Russell Richardson & Sons Limited

We act as insurance brokers to the above-named clients and confirm having arranged the following insurance covers on their behalf: -

**Business activities:** Administration and Collection of Confidential Documents for Shredding. Mobile Shredding and Collection and Recycling of Plastics, Cans and Computers (for existing customers only, bring back and then take to recycling centre). Occasional Domestic Collection (ie business trading from a home address). Archive File Storage Services.

### **Employers Liability**

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**Underlying Insurer:** AXIS Specialty Europe SE  
**Policy number:** B1230LC74516A22  
**Cover period:** 2<sup>nd</sup> March 2022 to 1<sup>st</sup> March 2023 inclusive  
**Limit of indemnity:** £10,000,000 any one occurrence

### **Public Liability**

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**Underlying Insurers:** AXIS Specialty Europe SE & AIG UK Ltd  
**Policy number:** B1230LC74516A22 and 24613120  
**Cover period:** 2<sup>nd</sup> March 2022 to 1<sup>st</sup> March 2023 inclusive  
**Limit of indemnity:** £10,000,000 any one occurrence  
**Excess:** £500 third party property damage and third party bodily injury including costs & expenses

### **Products Liability**

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**Underlying Insurers:** AXIS Specialty Europe SE & AIG UK Ltd  
**Policy number:** B1230LC74516A22 and 24613120  
**Cover period:** 2<sup>nd</sup> March 2022 to 1<sup>st</sup> March 2023 inclusive  
**Limit of indemnity:** £10,000,000 any one occurrence and in the aggregate  
**Excess:** £500 third party property damage and third party bodily injury including costs & expenses

We can further confirm that the policy arrangements contain the indemnity to principal's clause.

This is a summary of the limits provided and for the full terms, conditions and exceptions, please always refer to the policy wording.

The information provided is based on the insurance arrangements at the time of writing. Alterations may be made during the period of cover. Any expiry date shown represents the normal expiry date of the policy. In some circumstances such as in the event of non-payment of premiums due, cancellation could occur before the normal expiry date.

We will be pleased to confirm the current position upon request and if you have any further queries, please do not hesitate to contact our office.

Yours faithfully,



Damian Jones Cert CII

**Section Manager**

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